



Procurement of Computer Ink (Fast Moving Supplies) of the College
 Nabua, Camarines Sur

Request for Price Quotation

Date: **August 2, 2018**
 Quotation No.: **RFQ-262-07-18**

Please quote your lowest price on the item/s listed below, subject to the General conditions on the last page, starting the shortest time of delivery and submit your quotation duly signed by your representative not later than **August 10, 2018 5:00 pm** in the return envelope attached herewith.


FERDINAND B. VALENCIA
 BAC Chairman

Note:

1. All entries must be typewritten/handwritten.
2. Delivery period within **15 calendar days.**
3. Warranty shall be for a period of **3 months for supplies and 1 year for equipment** from date of acceptance by the College.
4. Posting of performance bond is required before delivery of the items/goods.
5. Price validity shall be for a period of **15 calendar days.**
6. Payment shall be by check after acceptance of deliveries and final inspection.
7. **Approved Budget for the contract (ABC) 33,549.60 (inclusive of tax)**

ITEM NO.	ITEMS & DESCRIPTION	QUANTITY	UNIT PRICE	TOTAL
1	Computer Ink, #40 (black), Canon	10 pcs		
2	Computer Ink, #41 (colored), Canon	10 pcs		
3	Computer Ink Cartridge LX-310	5 pcs		
4	Computer Ink, HP #704 (colored)	11 pcs		
	Note: No partial delivery. Indicate Brand and Model of Item Offered Kindly submit the following: <ul style="list-style-type: none"> • <i>Company profile</i> • <i>Mayors permit</i> • <i>Certification of PHILGEPS registration.</i> • <i>Income Business Tax Return</i> • <i>Omnibus Sworn Statement (for the winning bidder)</i> You can reach us at: Tel: 288-4421 local 103 & 113 Email: cspc.procurement@gmail.com Fax:288-4425 Look for: Marites A. Bernal Admin. Officer IV - Procurement Officer designate			

Brand & Model : _____
 Delivery Period: _____
 Warranty : _____
 Price Validity : _____

After having carefully read and accepted your general conditions, I/We quote you on the item at prices noted above.

 Printed Name/Signature

 Tel. No./ Cellphone No./ E-mail Address

 Date