



Procurement of Computer Ink Supplies for the College 3rd Quarter

Camarines Sur Polytechnic Colleges
 Nabua, Camarines Sur

Request for Price Quotation

Date: **August 9, 2017**
 Quotation No.: **RFQ-325-08-17**

Please quote your lowest price on the item/s listed below, subject to the General conditions on the last page, starting the shortest time of delivery and submit your quotation duly signed by your representative not later than **November 15, 2017 5:00 pm** in the return envelope attached herewith.


FERDINAND B. VALENCIA
 BAC Chairman

Note:

1. All entries must be typewritten/handwritten.
2. Delivery period within **15 calendar days.**
3. Warranty shall be for a period of **3 months for supplies and 1 year for equipment** from date of acceptance by the College.
4. Posting of performance bond is required before delivery of the items/goods.
5. Price validity shall be for a period of 15 calendar days.
6. Payment shall be by check after acceptance of deliveries and final inspection.
7. Approved Budget for the contract (ABC) **154,146.47 (inclusive of tax).**

ITEM NO.	ITEMS & DESCRIPTION	QUANTITY	UNIT PRICE	TOTAL
1	Computer ink, Lexmark #17, black	3 pcs		
2	Black Ink, DC14 (for Ink DUPLO DP-L520)	5 pcs		
3	DP Master Roll (DPC 42) for DUPLO Master Card	5 pcs		
4	Toner, black (for Photocopier, Gestetner)	5 pcs		
5	Toner, cyan (for Photocopier, Gestetner)	5 pcs		
6	Toner, magenta (for Photocopier, Gestetner)	5 pcs		
7	Toner, yellow (for Photocopier, Gestetner)	5 pcs		
	Note: No partial delivery. Kindly submit the following: <ul style="list-style-type: none"> • Company profile • Mayors permit • Certification of PHILGEPS registration. • Income Business Tax Return • Omnibus Sworn Statement(for the winning bidder) You can reach us at: Tel: 288-4421 local 103 & 113 Email: cspc.procurement@gmail.com Fax:288-4425 Look for: Marites A. Bernal Admin. Officer IV - Procurement Officer designate			

Brand & Model : _____
 Delivery Period: _____
 Warranty : _____
 Price Validity : _____

After having carefully read and accepted your general conditions, I/We quote you on the item at prices noted above.

 Printed Name/Signature

 Tel. No./ Cellphone No./ E-mail Address

 Date