



Procurement of Imaging Unit for Replacement of Defective Spare Parts of the Photocopier at Records Office
 Nabua, Camarines Sur

Request for Price Quotation

Date: **August 29, 2018**
 Quotation No.: **RFQ-310-08-18**

Please quote your lowest price on the item/s listed below, subject to the General conditions on the last page, starting the shortest time of delivery and submit your quotation duly signed by your representative not later than **Septmeber 5 , 2018 8:00 am** in the return envelope attached herewith.


FERDINAND B. VALENCIA
 BAC Chairman

Note:

1. All entries must be typewritten/handwritten.
2. Delivery period within **15 calendar days**.
3. Warranty shall be for a period of **3 months for supplies and 1 year for equipment** from date of acceptance by the College.
4. Posting of performance bond is required before delivery of the items/goods.
5. Price validity shall be for a period of **15 calendar days**.
6. Payment shall be by check after acceptance of deliveries and final inspection.
7. **Approved Budget for the contract (ABC) 19,920.00 (inclusive of tax)**

ITEM NO.	ITEMS & DESCRIPTION	QUANTITY	UNIT PRICE	TOTAL
1	Imaging Unit for INeo165e	1 pc		
	<p>Note: No partial delivery. Indicate Brand and Model of Item Offered Kindly submit the following:</p> <ul style="list-style-type: none"> • Company profile • Mayors permit • Certification of PHILGEPS registration. • Income Business Tax Return • Omnibus Sworn Statement (for the winning bidder) <p>You can reach us at: Tel: 288-4421 local 103 & 113 Email: cspsc.procurement@gmail.com Fax:288-4425 Look for: Marites A. Bermal Admin. Officer IV - Procurement Officer designate</p>			

Brand & Model : _____
 Delivery Period: _____

Warranty : _____

Price Validity : _____

After having carefully read and accepted your general conditions, I/We quote you on the item at prices noted above.

 Printed Name/Signature

 Tel. No./ Cellphone No./ E-mail Address

 Date