



Procurement of USB Card and Metal Documents Filer for ISO Office use

Nabua, Camarines Sur

Request for Price Quotation

Date: **May 24, 2018**

Quotation No.: **RFQ-171-05-18**

Please quote your lowest price on the item/s listed below, subject to the General conditions on the last page, starting the shortest time of delivery and submit your quotation duly signed by your representative not later than **May 31, 2018 5:00 pm** in the return envelope attached herewith.


FERDINAND B. VALENCIA
 BAC Chairman

Note:

1. All entries must be typewritten/handwritten.
2. Delivery period within **15 calendar days**.
3. Warranty shall be for a period of **3 months for supplies and 1 year for equipment** from date of acceptance by the College.
4. Posting of performance bond is required before delivery of the items/goods.
5. Price validity shall be for a period of **15** calendar days.
6. Payment shall be by check after acceptance of deliveries and final inspection.
7. **Approved Budget for the contract (ABC) ₱ 2,100.00 (inclusive of tax)**

| ITEM NO. | ITEMS & DESCRIPTION | QUANTITY | UNIT PRICE | TOTAL |
|----------|--|----------|------------|-------|
| 1 | Metal Documents Filer | 4 unit | | |
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| | Note: No partial delivery. Indicate Brand and Model of Item Offered Kindly submit the following: <ul style="list-style-type: none"> • Company profile • Mayors permit • Certification of PHILGEPS registration. • Income Business Tax Return • Omnibus Sworn Statement (for the winning bidder) You can reach us at: Tel: 288-4421 local 103 & 113 Email: cspc.procurement@gmail.com Fax:288-4425 Look for: <i>Marites A. Bermal</i> <i>Admin. Officer IV - Procurement Officer designate</i> | | | |

Brand & Model : _____
 Delivery Period: _____
 Warranty : _____
 Price Validity : _____

After having carefully read and accepted your general conditions, I/We quote you on the item at prices noted above.

 Printed Name/Signature

 Tel. No./ Cellphone No./ E-mail Address

 Date