



PURCHASE ORDER

Supplier: 3E & EM ELECTRICAL SERVICES & SUPPLY CENTER
 Address: San Juan, Iriga City
 TIN : 922-0378-095-000

P.O. No. : 2018-11-360
 Date : 11-12-18
 Mode of Procurement: Negotiated-53.9
Small Value Procurement

Gentlemen:
 Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery: CSPC, Supply and Property Office
 Date of Delivery : 15 days after the receipt of Purchase Order

Delivery Term: 15 days (FOB Destination)
 Payment Term: Upon delivery and inspection

Stock/ Property No.	Unit	Description	Quantity	Unit Cost	Amount
1	lot	Change Oil of Transformer C (50KVA)	1	38,000.00	38,000.00

- Change Oil of Transformer (50KVA) to Avoid Brekadown -

(Total Amount in Word) Thirty-Eight Thousand Pesos Only P 38,000.00

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme :

Very truly yours,

3E & EM ELECTRICAL SERVICES & SUPPLY CENTER

DR. DULGE F. ATIAN

Signature over Printed Name of Supplier

Signature over Printed Name of Authorized Official

12-4-18

Date

SUC President II

Designation



BY: [Signature] TIME: 1:45
 DATE: 12/3/18 LOG. NO. 347

Fund Cluster : OC
 Funds Available : 38,000

ORS/BURS No. : U01-18-11
 Date of the ORS/BURS: 11/13/2018
 Amount : 38,000.00

MARIA FRANCIA S. ABACA

Signature over Printed Name of Chief Accountant/
 Head of Accounting Division/Unit