



## PURCHASE ORDER

<b>Supplier:</b> <u>CSPC MULTI-PURPOSE COOPERATIVE</u> <b>Address:</b> <u>San Miguel, Nabua, Camarines Sur</u> <b>TIN :</b> _____	<b>P.O. No. :</b> <u>2018-12-0390</u> <b>Date :</b> <u>12-28-18</u> <b>Mode of Procurement:</b> <u>Negotiated-53.9</u> <span style="float: right;"><b>Small Value Procurement</b></span>
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**Gentlemen:**  
 Please furnish this office the following articles subject to the terms and conditions contained herein:

<b>Place of Delivery:</b> <u>CSPC, Supply and Property Office</u> <b>Date of Delivery :</b> <u>15 days after the receipt of Purchase Order</u>	<b>Delivery Term:</b> <u>15 days</u> <b>Payment Term:</b> <u>Upon delivery and inspection</u>
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Stock/ Property No.	Unit	Description	Quantity	Unit Cost	Amount
1	copies	Lamination of Documents	286	70.00	20,020.00

- Lamination Fee for ISA Documents -	
<b>(Total Amount in Words)</b> <u>Twenty Thousand Twenty Pesos</u>	<b>₱ 20,020.00</b>

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

<b>Conforme :</b>  <b>Alice S. Almadan</b> CSPC MULTI-PURPOSE COOPERATIVE Signature over Printed Name of Supplier <u>3-4-2019</u> Date	<b>Very truly yours,</b>  <b>DR. DULCE F. ATIAN</b> Signature over Printed Name of Authorized Official <u>SUC President III</u> Designation
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<b>Fund Cluster :</b> <u>05</u> <b>Funds Available :</b> <u>20020.00</u>	<b>ORS/BURS No. :</b> <u>401-18-12-888</u> <b>Date of the ORS/BURS:</b> <u>12-28-18</u> <b>Amount :</b> <u>20,020.00</u>
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**MARIA FRANCISCA S. ABACA**  
 Signature over Printed Name of Chief Accountant/  
 Head of Accounting Division/Unit

RECEIVED  
 DATE: 3/11/19 LG. NO. 55