



OFFICE OF THE PRESIDENT
 CAMARINES SUR POLYTECHNIC COLLEGES
RECEIVED
 DATE: 06-27-18

CSPC-F-PROC-27

PURCHASE ORDER

| | |
|--|---|
| Supplier: <u>S.F CASTRO ARTS & FRAMES</u> Address: <u>#932 Panganiban Drive, Dinaga, Naga City</u> TIN : <u>114-080-369-000</u> | P.O. No. : <u>2018-06-0199</u> Date : <u>06-25-18</u> Mode of Procurement: <u>Negotiated-53.9</u> Small Value Procurement |
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Gentlemen:
 Please furnish this office the following articles subject to the terms and conditions contained herein:

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| Place of Delivery: <u>CSPC, Supply and Property Office</u> Date of Delivery : <u>15 days after the receipt of Purchase Order</u> | Delivery Term: <u>15 days (FOB Destination)</u> Payment Term: <u>Upon delivery and inspection</u> |
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| Stock/ Property No. | Unit | Description | Quantity | Unit Cost | Amount |
|--------------------------------------|------|---|----------|-----------|-----------|
| 1 | pcs | Brass Plaque, 8" tall (10 yrs service) | 6 | 2,000.00 | 12,000.00 |
| 2 | pcs | Brass Plaque, 9" tall (15 yrs service) | 3 | 2,200.00 | 6,600.00 |
| 3 | pcs | Brass Plaque, 10.5" tall (20 yrs service) | 4 | 2,500.00 | 10,000.00 |
| 4 | pcs | Brass Plaque, 11.5" tall (25 yrs service) | 13 | 2,800.00 | 36,400.00 |
| 5 | pcs | Brass Plaque, 12.5" tall (30 yrs service) | 3 | 3,000.00 | 9,000.00 |
| <i>only Supplies & MAT. Etc.</i> | | | | | |

- Procurement of Brass Plaque to be awarded during the 35th Charter Anniversary -

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|-------------------------------|---|--------------------|
| (Total Amount in Word) | <i>Seventy-Four Thousand Pesos Only</i> | ₱ 74,000.00 |
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In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

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| Conforme : <u>S.F CASTRO ARTS & FRAMES</u> Signature over Printed Name of Supplier <u>7/2/18</u> Date | Very truly yours, <u>DR. DULCE F. ATIAN</u> Signature over Printed Name of Authorized Official <u>SUC President II</u> Designation |
|--|---|

COMMISSION ON AUDIT
 OSPC - NABUA
RECEIVED
 DATE: 7/6/18 LOG. NO. 196

| | |
|---|--|
| Fund Cluster : _____ Funds Available : _____ <u>ATTY. HAZEL V. PAGUIO</u> Signature over Printed Name of Chief Accountant/ Head of Accounting Division/Unit <div style="text-align: center; color: blue; font-weight: bold; font-size: 1.2em;">JUN 27 2018</div> | ORS/BURS No. : _____ Date of the ORS/BURS: _____ Amount : _____ |
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