



## PURCHASE ORDER

Supplier: <u>CRAIGVILLE RESORT AND RECREATION CENTER INC.</u> Address: <u>Goa, Camarines Sur</u> TIN : <u>450-294-218</u>	P.O. No. : <u>2018-02-075</u> Date : <u>3-5-18</u> Mode of Procurement: <u>Negotiated-53.9</u> <span style="float: right;">Small Value Procurement</span>
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Gentlemen:  
 Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery: <u>CSPC, Supply and Property Office</u> Date of Delivery : <u>15 days after the receipt of Purchase Order</u>	Delivery Term: <u>15 days (FOB Destination)</u> Payment Term: <u>Upon delivery and inspection</u>
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Stock/ Property No.	Unit	Description	Quantity	Unit Cost	Amount
1	pax	Snacks (AM & PM)	460	80.00	36,800.00
2	pax	Lunch	460	80.00	36,800.00
<div style="border: 1px solid black; padding: 5px; display: inline-block;">           COMPLETION REPORT            DATE: <u>7/23/18</u>      <u>2.05</u>  <u>251</u> </div>					
- Procurement of Foods for Seminar of Responsible Youth in the Digital World -					
<b>(Total Amount in Word)</b> <i>Seventy-Three Thousand Six Hundred Pesos Only</i>					<b>₱ 73,600.00</b>

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme :

Very truly yours,

**CRAIGVILLE RESORT AND RECREATION CENTER**  
 Signature over Printed Name of Supplier

**DR. DULCE F. ATIAN**  
 Signature over Printed Name of Authorized Official

\_\_\_\_\_  
 Date

\_\_\_\_\_ **SUC President II** \_\_\_\_\_  
 Designation

Fund Cluster : \_\_\_\_\_  
 Funds Available : \_\_\_\_\_

ORS/BURS No. : \_\_\_\_\_  
 Date of the ORS/BURS: \_\_\_\_\_  
 Amount : \_\_\_\_\_

**MARIA FRANCIA S. ABACA**  
 Signature over Printed Name of Chief Accountant/  
 Head of Accounting Division/Unit

JUL 16 2018