

RECEIVED
PROCUREMENT OFFICE
 Date: 4-12-19
 Time: 8:10
 Received By: [Signature]

RECEIVED
OFFICE OF THE PRESIDENT
 Camarines Sur Polytechnic Colleges.
 CSPC-F-PROC-27
 Date: 4-12-19 Time: [Signature]
 Received by: [Signature]

PURCHASE ORDER

Supplier: NEW ONGTO EXPRESSMART INC.
 Address: Highway 1, San Miguel, Iriga City
 TIN : 009-937-435-000

P.O. No. : 2019-03-0077
 Date : 03-13-19
 Mode of Procurement: Negotiated-53.9
Small Value Procurement

Gentlemen:
 Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery: CSPC, Supply and Property Office
 Date of Delivery : 15 days after the receipt of Purchase Order
 Delivery Term: 15 days
 Payment Term: Upon delivery and inspection

Stock/ Property No.	Unit	Description	Quantity	Unit Cost	Amount
00-00-19-ICT	sets	Office Wired PC Computer Keyboard (USB)	20	335.00	6,700.00
- Procurement of Office Wired PC Computer Keyboard (USB) for Replacement of Defective Unit at CME Comp. Lab -					
(Total Amount in Word) Six Thousand Seven Hundred Pesos Only					₱ 6,700.00

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme :

Very truly yours,

[Signature]
NEW ONGTO EXPRESSMART INC.
 Signature over Printed Name of Supplier.

[Signature]
DR. DULCE F. ATIAN
 Signature over Printed Name of Authorized Official
SUC President III
 Designation

Fund Cluster : OC
 Funds Available : 6,700.00

RECEIVED
 DATE: 4/22/19 LOG. NO. 105

ORS/BURS No. : U01-19-04-70
 Date of the ORS/BURS: 4-3-19
 Amount : 6,700.00

[Signature]
MARIA FRANCIA S. ABACA
 Signature over Printed Name of Chief Accountant/
 Head of Accounting Division/Unit