



PURCHASE ORDER

Supplier: WILLPRINT GRAPHICS CENTRE, INC.
Address: Bldg. 2 Concepcion Pequeña, Naga City

P.O. No. 052 s. 2017
Date: 3-7-17
Mode of Procurement: Negotiated

Gentlemen:
Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery: CSPC, Supply and Property Office
Date of Delivery: 15 days after the receipt of Purchase Order

Delivery Term: 15 days
Payment Term: upon delivery and inspection

Item No.	Unit	Qty.	ARTICLES/SPECIFICATION	Unit Cost	Amount
1	pcs	1600	2017 Aniningal 1600 pieces newsletter at 400 per quarter 4 pages Colored Glossy paper Digital printing 8 1/2" x 11"	12.50	20,000.00
			} Printing and Publication Expenses		
Procurement of 2017 Aniningal Newsletter-					P 20,000.00
(Amount in Words) <u>Twenty Thousand Pesos Only</u>					

COMMISSION ON AUDIT
CSPC - NAGA
RECEIVED
BY: _____ TIME: 10:25
DATE: 3/15/17 LOG. NO. 47

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed.

Conforme:

WILLPRINT GRAPHICS CENTRE, INC.
(Signature over printed name)
3/10/17
(Date)

Very truly yours,

DR. DULCEZ ATIAN
(Authorized Official)

Requisitioning Office/Dept. <u>MARITES A. BERMAL</u> Procurement Officer	Funds Available: <u>HAZEL V. PAGUIO</u> Accountant III 030817	Amount: <u>20,000.00</u> ALOBS No. <u>U61-17-03-27</u>
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