



PURCHASE ORDER

Supplier: NAGA GOLDPRINT, INC.
 Address: Concepcion Grande, Naga City
 TIN : 000-270-060-000

P.O. No. : 2018-06-0185
 Date : 06-14-18
 Mode of Procurement: Negotiated-53.9
Small Value Procurement

Gentlemen:

Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery: CSPC, Supply and Property Office
 Date of Delivery : 15 days after the receipt of Final Dummy

Delivery Term: 15 days
 Payment Term: Upon delivery and inspection

Stock/ Property No.	Unit	Description	Quantity	Unit Cost	Amount
00-00-18-PE	pcs	8 page glossy Newsletter CSPC Gazzera	600		
		The Official Publication of the Office of the President 200/pcs per quarter			
		- 1 st quarter – 200 pcs		48.00	9,600.00
		- 2 nd quarter – 200 pcs		48.00	9,600.00
		- 3 rd quarter – 200 pcs		48.00	9,600.00

- Procurement of 2018 CSPC Gazzera -

(Total Amount in Word) Twenty-Eight Thousand Eight Hundred Pesos Only ₱ **28,800.00**

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme :

Very truly yours,

NAGA GOLDPRINT, INC.

DR. DULCE F. ATIAN

Signature over Printed Name of Supplier

Signature over Printed Name of Authorized Official

6/18/18

Date

SUC President II

Designation

Fund Cluster :

Funds Available :

BY:
 DATE: 6/21/18 TIME: 6:05
 LOG. NO. 100

ORS/BURS No. :

Date of the ORS/BURS:

Amount :

ATTY. HAZEL V. PAGUIO

Signature over Printed Name of Chief Accountant/
 Head of Accounting Division/Unit

JUN 15 2018