



PURCHASE ORDER

Supplier: MA. ANITA T. QUIMPO GENERAL MERCHANDISE
 Address: Boclod, San Jose, Camarines Sur
 TIN : 169-581-284-000

P.O. No. : 2019-03-0074
 Date : 3-12-19
 Mode of Procurement: Negotiated-53.9
Small Value Procurement

Gentlemen:
 Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery: CSPC, Supply and Property Office
 Date of Delivery : 15 days after the receipt of Purchase Order

Delivery Term: 15 days (FOB Destination)
 Payment Term: Upon delivery and inspection

Stock/ Property No.	Unit	Description	Quantity	Unit Cost	Amount
		Balance forwarded...			68,000.00
9	pcs	Hood (Masteral for ECE)	2	175.00	350.00
10	pc	Hood (Masteral ME)	1	175.00	175.00
11	pcs	Academic Gown (for Masteral)	5	475.00	2,375.00
- Procurement of Academic Hood and Academic Gown for 2019 -					
(Total Amount in Word) <u>Seventy-Seven Thousand Nine Hundred Pesos Only</u>					₱ 70,900.00

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme :

Very truly yours,

by: [Signature]
MA. ANITA T. QUIMPO GENERAL MERCHANDISE
 Signature over Printed Name of Supplier

DR. DULCE F. ATIAN
 Signature over Printed Name of Authorized Official
SUC President III
 Designation

03/21/19
 Date

Fund Cluster : _____
 Funds Available : 70,900.00

ORS/BURS No. : FF-19-03-59
 Date of the ORS/BURS: 3-12-19
 Amount : 70,900.00

[Signature]
MARIA FRANCIA S. ABACA
 Signature over Printed Name of Chief Accountant/
 Head of Accounting Division/Unit