

**OFFICE OF THE PRESIDENT**  
 CAMARINES SUR POLYTECHNIC COLLEGES  
 CSDC-F-PROC-27  
**RECEIVED**  
 08.07.18

# PURCHASE ORDER

Supplier: **BODEGA GLASSWARE**  
 Address: **Prieto St., Abella, Naga City**  
 TIN : **102-708-057-000**

P.O. No. : **2018-07-0220**  
 Date : **8-3-18**  
 Mode of Procurement: **Negotiated-53.9**  
**Small Value Procurement**

Gentlemen:  
 Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery: **CSPC, Supply and Property Office**  
 Date of Delivery : **15 days after the receipt of Purchase Order**  
 Delivery Term: **15 days (FOB Destination)**  
 Payment Term: **Upon delivery and inspection**

Stock/ Property No.	Unit	Description	Quantity	Unit Cost	Amount
00-00-18- OE	unit	Air-Conditioner- 1.5 HP Condura Brand (Inverter) XPower – Silver PP-53CV2013-703 <i>CADAMEL</i>	1	47,989.00	47,989.00
		<i>other equipment</i>			

- *Procurement of Air-Conditioning for BSEM use* -

(Total Amount in Word) **Forty-Seven Thousand Nine Hundred Eighty-Nine Pesos Only** **₱ 47,989.00**

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme :

Very truly yours,

**BODEGA GLASSWARE**

**DR. DULCE F. ATIAN**

Signature over Printed Name of Supplier

Signature over Printed Name of Authorized Official

*8-10-18*

Date

SUC President II

Designation

Fund Cluster :

Funds Available :

**COMMISSION ON AUDIT**  
 CSPC - NABUA  
**RECEIVED**  
 BY: *[Signature]* TIME: *10:50*  
 DATE: *8/11/18* LOG. NO. *773*

ORS/BURS No. :

Date of the ORS/BURS:

Amount :

**MARIA FRANCIA S. ABACA**

Signature over Printed Name of Chief Accountant/  
 Head of Accounting Division/Unit

**AUG 07 2018**