

PURCHASE ORDER

Supplier: PRIME DIGITAL PRINT CENTER
Address: Panganiban Drive., Tinago, Naga City
TIN : 192-763-918-000

P.O. No. : 2018-08-0244
Date : 08-16-18
Mode of Procurement: Negotiated-53.9
Small Value Procurement

Gentlemen:
 Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery: CSPC, Supply and Property Office
Date of Delivery : 15 days after the receipt of Purchase Order

Delivery Term: 15 days (FOB Destination)
Payment Term: Upon delivery and inspection

Stock/ Property No.	Unit	Description	Quantity	Unit Cost	Amount
00-00-18-PE	pcs	Annual Report 2017	100	1,300.00	130,000.00
		Size: 8.5x11			
		Cover: K189#			
		Colored with Plastic Lamination			
		Inside: BK180#Colored			
		Textile: Matte			
		150 pages			

- Procurement of Annual Report CY 2017 -

(Total Amount in Word) One Hundred Thirty Thousand Pesos Only **₱ 130,000.00**

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme :

Very truly yours,

PRIME DIGITAL PRINT CENTER

Signature over Printed Name of Supplier

8/22/18

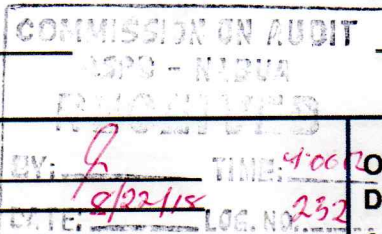
Date

DR. DULCE F. ATIAN

Signature over Printed Name of Authorized Official

SUC President II

Designation



Fund Cluster : 01
Funds Available : 130,000-

ORS/BURS No. : MOOE-18-00-1055
Date of the ORS/BURS: 8/16/18
Amount : ₱ 130,000.00

MARIA FRANCIA S. ABACA

Signature over Printed Name of Chief Accountant/
 Head of Accounting Division/Unit

AUG 17 2018