



OFFICE OF THE PRESIDENT
CAMARINES SUR POLYTECHNIC COLLEGES
RECEIVED
 BY: 19.25-14 CSPC F-PROC-17
 DATE: _____ TIME: _____

PURCHASE ORDER

| | |
|---|--|
| Supplier: <u>C-BROS GENUINE AUTO SUPPLY</u> Address: <u>Naga City</u> TIN : <u>288-286-326-928</u> | P.O. No. : <u>2018-09-0278</u> Date : <u>09-25-18</u> Mode of Procurement: <u>Negotiated-53.9</u> Small Value Procurement |
|---|--|

Gentlemen:
 Please furnish this office the following articles subject to the terms and conditions contained herein:

| | |
|---|--|
| Place of Delivery: <u>CSPC, Supply and Property Office</u> Date of Delivery : <u>15 days after the receipt of Purchase Order</u> | Delivery Term: <u>15 days (FOB Destination)</u> Payment Term: <u>Upon delivery and inspection</u> |
|---|--|

| Stock/ Property No. | Unit | Description | Quantity | Unit Cost | Amount |
|---|------|--|----------|-----------|-------------------|
| 00-00-18-MV | pcs | Auto Batteries, "Motolite" Truck Master, GSMF, Brand New | 2 | 3,890.00 | 7,780.00 |
| - Procurement of Auto Batteries "Motolite" Topmaster. HSMF, Brand New for CSPC School Bus (SHA 974) - | | | | | |
| (Total Amount in Word) <u>Seven Thousand Seven Hundred Eighty Pesos Only</u> | | | | | ₱ 7,780.00 |

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme :

Very truly yours,

C-BROS GENUINE AUTO SUPPLY

Signature over Printed Name of Supplier

10/1/18

Date

DR. DULCE F. ATIAN

Signature over Printed Name of Authorized Official

SUC President III

Designation

Fund Cluster : 05
Funds Available : 7,780.00

ORS/BURS No. : 005-18-09-371
Date of the ORS/BURS: 9/26/18
Amount : ₱ 7,780.00

MARIA FRANCIA S. ABACA

Signature over Printed Name of Chief Accountant/
 Head of Accounting Division/Unit

SEP 27 2018