



OFFICE OF THE PRESIDENT
CAMARINES SUR POLYTECHNIC COLLEGES
RECEIVED
 BY: [Signature]
 DATE: _____ TIME: _____

CSPC-F-PROC-27

PURCHASE ORDER

Supplier: LUCENA ELECTRICAL SUPPLY
 Address: San Roque, Iriga City
 TIN : 124-178-414-000

P.O. No. : 2018-10-0300
 Date : 10-10-18
 Mode of Procurement: Negotiated-53.9
 Small Value Procurement

Gentlemen:

Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery: CSPC, Supply and Property Office
 Date of Delivery : 15 days after the receipt of Purchase Order
 Delivery Term: 15 days
 Payment Term: Upon delivery and inspection

Stock/ Property No.	Unit	Description	Quantity	Unit Cost	Amount
1		Autocad Plotting (2019 Projects)			
	sheets	• Improvement of Various CSPC Bldg.	11	160.00	1,760.00
	sheets	• Expansion of Student Athletic Ground	4	160.00	640.00
	sheets	• Improvement of Academic Building Facade	3	160.00	480.00
	sheets	• Improvement of Covered Walk	6	160.00	960.00
	sheets	• Additional Electrical Post Along Driveways of School Building	2	160.00	320.00
	sheets	• Improvement of Pearl Park	3	160.00	480.00

- Procurement of Autocad Plotting for the Different Infrastructure Project of the College (Bidding Purpose) -

(Total Amount in Word) Four Thousand Six Hundred Forty Pesos Only **₱ 4,640.00**

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme :

Very truly yours,

[Signature]
LUCENA ELECTRICAL SUPPLY

Signature over Printed Name of Supplier

10/16/18
 Date

[Signature]
DR. DULCE F. ATIAN

Signature over Printed Name of Authorized Official

SUC President III
 Designation

Fund Cluster : 05
 Funds Available : 4,640

COMMISSION ON AUDIT
 CSPC - NABUA
 RECEIVED
 BY: [Signature]
 DATE: 10/19/18

ORS/BURS No. : 401-18-10-484
 Date of the ORS/BURS: 10/11/18

Amount : 4,640.00

[Signature]
MARIA FRANCIA S. ABACA

Signature over Printed Name of Chief Accountant/
 Head of Accounting Division/Unit

OCT 15 2018