



PURCHASE ORDER

Supplier: <u>NEW ONGTO EXPRESSMART INC.</u> Address: <u>Highway 1, San Miguel, Iriga City</u> TIN : <u>009-937-435-000</u>	P.O. No. : <u>2018-05-0139</u> Date : <u>05-11-18</u> Mode of Procurement: <u>Negotiated-53.9</u> <u>Small Value Procurement</u>
---	---

Gentlemen:
 Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery: <u>CSPC, Supply and Property Office</u> Date of Delivery : <u>15 days after the receipt of Purchase Order</u>	Delivery Term: <u>15 days</u> Payment Term: <u>Upon delivery and inspection</u>
---	--

Stock/ Property No.	Unit	Description	Quantity	Unit Cost	Amount
155-024C	reams	Bond Paper (Long) Substance 20	50	177.50	8,875.00
155-024D	reams	Bond Paper (Short) Substance 20	20	152.15	3,043.00
<div style="border: 1px solid black; padding: 5px; display: inline-block;"> COMMISSION ON AUDIT CSPC - NABUA RECEIVED BY: <u>[Signature]</u> TIME: <u>2:15 PM</u> DATE: <u>5/11/18</u> LOG. NO. <u>139</u> </div>					

DATE: 5/11/18 **LOG. NO.:** 139 **Procurement of Bond Paper for Accreditation Purpose -**
(Total Amount in Words) Eleven Thousand Nine Hundred Eighteen Pesos Only **₱ 11,918.00**

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme :

NEW ONGTO EXPRESSMART INC.
 Signature over Printed Name of Supplier
5/16/18
 Date

Very truly yours,

DR. DULCE E. ATIAN
 Signature over Printed Name of Authorized Official
SUC President II
 Designation

Fund Cluster : _____
Funds Available : _____

ATTY. HAZEL V. PAGUIO
 Signature over Printed Name of Chief Accountant/
 Head of Accounting Division/Unit
MAY 11 2018

ORS/BURS No. : _____
Date of the ORS/BURS: _____
Amount : _____