



2/19/19

OFFICE OF THE PRESIDENT
CAMARINES SUR POLYTECHNIC COLLEGES
RECEIVED
 CSMC-F-PROC-27
 BY: 2-18-19
 DATE: _____ TIME: _____

PURCHASE ORDER

Supplier: D'ESCURO TAILORING
 Address: San Francisco, Nabua, Camarines Sur
 TIN : _____

P.O. No. : 2019-02-0042
 Date : 2-18-19
 Mode of Procurement: Negotiated-53.9
Small Value Procurement

Gentlemen:
 Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery: CSPC, Supply and Property Office
 Date of Delivery : 15 days after the receipt of Purchase Order

Delivery Term: 15 days (FOB Destination)
 Payment Term: Upon delivery and inspection

Stock/ Property No.	Unit	Description	Quantity	Unit Cost	Amount
1	pcs	College Banner W=1.07m, L=1.42m Note: Back to back with tassel	4	2,000.00	8,000.00
- Procurement of College Banner for Function Hall (1 gym, 2 Pearl and Extension) -					
(Total Amount in Word) Eight Thousand Pesos Only					₱ 8,000.00

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme :

Very truly yours,

D'ESCURO TAILORING

DR. DULCE F. ATIAN

Signature over Printed Name of Supplier

Signature over Printed Name of Authorized Official

3-6-19
Date

SUC President III
Designation

Fund Cluster : 01
 Funds Available : 8,000.00

BY: [Signature] TIME: 1:18
 DATE: 3/11/19 LOG. NO. 58

ORS/BURS No. : MOOE-19-02-175
 Date of the ORS/BURS: 2/18/19
 Amount : 8,000.00

MARIA FRANCIA S. ABACA
 Signature over Printed Name of Chief Accountant/
 Head of Accounting Division/Unit