

PURCHASE ORDER

Supplier: <u>SILICON VALLEY COMPUTER GROUP PHILIPPINES, INC.</u> Address: <u>3rd Flr. Robinson, Almeda Highway, Roxas Ave, Brgy. Triangulo, Naga</u> TIN : <u>000-360-191-042</u>	P.O. No. : <u>2018-09-0261</u> Date : <u>9-3-18</u> Mode of Procurement: <u>Negotiated-53.9</u> <u>Small Value Procurement</u>
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Gentlemen:
 Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery: <u>CSPC, Supply and Property Office</u> Date of Delivery : <u>15 days after the receipt of Purchase Order</u>	Delivery Term: <u>15 days (FOB Destination)</u> Payment Term: <u>Upon delivery and inspection</u>
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Stock/ Property No.	Unit	Description	Quantity	Unit Cost	Amount
155-0815	pcs	Computer Ink, #40 (black), Canon	10	1,020.00	10,200.00
155-081T	pcs	Computer Ink, #41 (colored), Canon	10	1,300.00	13,000.00
155-090D	pcs	Computer Ink Cartridge, LX-310	5	110.00	550.00
155-292M	pcs	Computer Ink. HP #704 (colored)	11	410.00	4,510.00
		<i>other supplies inventory</i>			
- Procurement of Computer ink (Fast Moving Supplies) of the College -					

(Total Amount in Word) Twenty-Eight Thousand Two Hundred Sixty Pesos Only **₱ 28,260.00**

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme :
Arlette Arcalar

Very truly yours,

SILICON VALLEY COMPUTER GROUP PHILIPPINES, INC.

DR. DULCE F. ATIAN

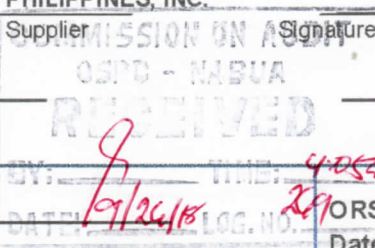
Signature over Printed Name of Supplier

Signature over Printed Name of Authorized Official

9/24/18
Date

SUC President III
Designation

Fund Cluster : 01
Funds Available : 28,260



ORS/BURS No. : 1005-18-09-1155
Date of the ORS/BURS: 9/6/18
Amount : ₱ 28,260.00

MARIA FRANCIA S. ABACA
 Signature over Printed Name of Chief Accountant/
 Head of Accounting Division/Unit

SEP 07 2018