



OFFICE OF THE PRESIDENT
CAMARINES SUR POLYTECHNIC COLLEGES
RECEIVED
 BY: [Signature] (10-15-18)
 DATE: 10-15-18

CSPC-F-PROC-27

PURCHASE ORDER

Supplier: **SILICON VALLEY COMPUTER GROUP PHILIPPINES, INC.**
 Address: **3rd Flr. Robinson, Almeda Highway, Roxas Ave, Brgy. Triangulo, Naga**
 TIN : **000-360-191-042**

P.O. No. : **2018-10-297**
 Date : **10-10-18**
 Mode of Procurement: **Negotiated-53.9**
Small Value Procurement

Gentlemen:
 Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery: CSPC, Supply and Property Office
 Date of Delivery : 15 days after the receipt of Purchase Order

Delivery Term: 15 days (FOB Destination)
 Payment Term: Upon delivery and inspection

Stock/ Property No.	Unit	Description	Quantity	Unit Cost	Amount
00-00-18- ICT	pc	External Hard Disk 1TB	1	3,100.00	3,100.00
- Procurement of External Hard Disk For Registrar's Office -					
(Total Amount in Word) Three Thousand One Hundred Pesos Only					₱ 3,100.00

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme :

Very truly yours,

[Signature]
SILICON VALLEY COMPUTER GROUP PHILIPPINES, INC.
 Signature over Printed Name of Supplier

[Signature]
DR. DULCE F. ATIAN
 Signature over Printed Name of Authorized Official

[Signature]
 Date

SUC President III
 Designation [Signature]

Fund Cluster : 01
 Funds Available : 3,100.00

COMMISSION ON AUDIT
OSPC - NABUA
RECEIVED
 BY: [Signature] TIME: 4:45
 DATE: 10/10/18 LOG. NO. 388

ORS/BURS No. : 00-18-10-1254
 Date of the ORS/BURS: 10/10/2018
 Amount : 3,100.00

[Signature]
MARIA FRANCIA S. ABACA
 Signature over Printed Name of Chief Accountant/
 Head of Accounting Division/Unit
OCT 15 2018