



OFFICE OF THE PRESIDENT
CAMARINES SUR POLYTECHNIC COLLEGES
RECEIVED
 BY: _____
 DATE: _____ TIME: _____

CSPC-F-PROC-27

PURCHASE ORDER

Supplier: **NEW ONGTO EXPRESSMART INC.**
 Address: **Highway 1, San Miguel, Iriga City**
 TIN : **009-937-435-000**

P.O. No. : **2018-08-0233**
 Date : **08-10-18**
 Mode of Procurement: **Negotiated-53.9**
 Small Value Procurement

Gentlemen:
 Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery: **CSPC, Supply and Property Office**
 Date of Delivery : **15 days after the receipt of Purchase Order**
 Delivery Term: **15 days**
 Payment Term: **Upon delivery and inspection**

Stock/ Property No.	Unit	Description	Quantity	Unit Cost	Amount
00-00-18- ICT	unit	External Hard Drive	1	5,167.00	5,167.00
		Full Specification:			
		Capacity: 2TB; Transforiate: 20 MB per minute; Interface: USB V3.0; Background Compatible with USB v2.0: Protect your data with easy flexible back-ups; Compatibility: Windows: XP, SP3, Vista, 7,8, Mac OS 1 Year Warranty			
		<i>Semi-Exp. ECT</i>			
- Procurement of External Hard Drive -					

(Total Amount in Word) **Five Thousand One Hundred Sixty-Seven Pesos Only** **₱ 5,167.00**

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme :

Very truly yours,


NEW ONGTO EXPRESSMART INC.


DR. DULCE F. ATIAN

Signature over Printed Name of Supplier

Signature over Printed Name of Authorized Official

9/10/18
 Date

SUC President II
 Designation


COMMISSION ON AUDIT
 OSPO - NABUA
RECEIVED

Fund Cluster : _____
 Funds Available : _____

BY: [Signature] TIME: 4:50
 DATE: 9/11/18 LOG. NO. 20

ORS/BURS No. : MPE-18-00-107
 Date of the ORS/BURS: 8-13-18

Amount : 5,167.00


MARIA FRANCOIA S. ABACA
 Signature over Printed Name of Chief Accountant/
 Head of Accounting Division/Unit

AUG 13 2018