



PURCHASE ORDER

Supplier: COOLWORKS APPLIANCE DEALER AND SERVICES
Address: Zone 6, Diversion Road, Concepcion Pequeña, Naga City
TIN : _____

P.O. No. : 2018-12-0386
Date : 12-20-18
Mode of Procurement: Negotiated-53.9
Small Value Procurement

Gentlemen:
 Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery: CSPC, Supply and Property Office
Date of Delivery : 15 days after the receipt of Purchase Order

Delivery Term: 15 days
Payment Term: upon delivery and inspection

Stock/ Property No.	Unit	Description	Quantity	Unit Cost	Amount
00-00-18-OE	unit	Air-conditioner – Floor Mounted with Installation	1	77,995.00	77,995.00
		Koppel Model: KMF36EOA			
<div style="border: 2px solid blue; padding: 5px; width: fit-content; margin: auto;"> <p style="margin: 0;">COMMISSION ON AUDIT</p> <p style="margin: 0; color: blue;">OSPC - NABUA</p> <p style="margin: 0; color: blue; font-size: 1.2em;">RECEIVED</p> <p style="margin: 0;">BY: _____ TIME: <u>1:55</u></p> <p style="margin: 0;">DATE: <u>1/8/19</u> LOG. NO. <u>55</u></p> </div>					

- Procurement of Floor Mounted Air-Conditioner for Replacement of Defective Units at HR Office with Installation -

(Total Amount in Words) Seventy-Seven Thousand Nine Hundred Ninety-Five Pesos Only **P** 77,995.00

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme :

Very truly yours,

COOLWORKS APPLIANCE DEALER AND SERVICES

Signature over Printed Name of Supplier

DR. DULCE F. ATIAN

Signature over Printed Name of Authorized Official

Jan. 7, 2019
Date

SUC President III
Designation

Fund Cluster : 01
Funds Available : 77,995-

ORS/BURS No. : _____
Date of the ORS/BURS: _____
Amount : _____

MARIA FRANCIA S. ABACA
 Signature over Printed Name of Chief Accountant/
 Head of Accounting Division/Unit