



# PURCHASE ORDER

Supplier: **THESSON'S MARKETING**  
Address: **Cor. Lerma Panganiban Drive, Naga City**  
TIN : **192-868-465-000**

P.O. No. : **2019-08-0199**  
Date : **8-8-19**  
Mode of Procurement: **Negotiated-53.9**  
**Small Value Procurement**

Gentlemen:  
Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery: **CSPC, Supply and Property Office**  
Date of Delivery : **15 days after the receipt of Purchase Order**

Delivery Term: **15 days (FOB Destination)**  
Payment Term: **Upon delivery and inspection**

Stock/ Property No.	Unit	Description	Quantity	Unit Cost	Amount
1	unit	Photocopier	1	32,990.00	32,990.00

- Procurement of Heavy Duty Photocopier & Ring Binder for Extension Service Office -


(Total Amount in Word) **Thirty-Two Thousand Nine Hundred Ninety Pesos Only** **₱ 32,990.00**

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme :


  
**THESSON'S MARKETING**  
Signature over Printed Name of Supplier  
8/13/19  
Date

Very truly yours,

  
**CHARLITO P. CADAG, PhD**  
Signature over Printed Name of Authorized Official  
President  
Designation

Fund Cluster : 05  
Funds Available : ₱32,990.00

ORS/BURS No. : 401-19-08-235  
Date of the ORS/BURS: 8-8-19  
Amount : 32,990.00

  
**MARIA FRANCIA S. ABACA**  
Signature over Printed Name of Chief Accountant/  
Head of Accounting Division/Unit