



## PURCHASE ORDER

<b>Supplier:</b> <u>BONING'S TRADING</u> <b>Address:</b> <u>36-38 General Luna St., Naga City</u> <b>TIN :</b> <u>106-089-021-000</u>	<b>P.O. No. :</b> <u>2018-08-0228</u> <b>Date :</b> <u>08-9-18</u> <b>Mode of Procurement:</b> <u>Negotiated-53.9</u> <b style="text-align: right;">Small Value Procurement</b>
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Gentlemen:  
 Please furnish this office the following articles subject to the terms and conditions contained herein:

<b>Place of Delivery:</b> <u>CSPC, Supply and Property Office</u> <b>Date of Delivery :</b> <u>15 days after the receipt of Purchase Order</u>	<b>Delivery Term:</b> <u>15 days (FOB Destination)</u> <b>Payment Term:</b> <u>Upon delivery and inspection</u>
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Stock/ Property No.	Unit	Description	Quantity	Unit Cost	Amount
	box	Laminating Film (long 25mc)	10	999.95	9,999.50
	packs	Specialty Paper (long)	50	30.00	1,500.00
	reams	A4 Bond Paper	75	171.94	12,895.50
	packs	Photopaper (20's)	50	63.99	3,199.50
	box	Index Tabs	25	70.99	1,774.75
		<i>Office Supplies Entry</i>			

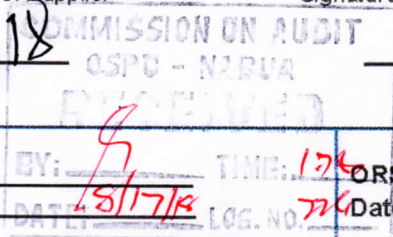
- Procurement of Materials for Consolidation of Budgetary Requirements -

<b>(Total Amount in Word)</b> <u>Twenty-Nine Thousand Three Hundred Sixty-Nine Pesos &amp; 25/100</u>	<b>₱ 29,369.25</b>
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In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme :  
  
**BONING'S TRADING**  
 Signature over Printed Name of Supplier  
8/5/18  
 Date

Very truly yours,  
  
**DR. DULCE F. ATIAN**  
 Signature over Printed Name of Authorized Official  
SUC President II  
 Designation



**Fund Cluster :** \_\_\_\_\_  
**Funds Available :** \_\_\_\_\_

**MARIA FRANCISCA S. ABACA**  
 Signature over Printed Name of Chief Accountant/  
 Head of Accounting Division/Unit  
AUG 10 2018

**ORS/BURS No. :** F100F-18-08-998  
**Date of the ORS/BURS:** 8-9-18  
**Amount :** 29,369.25