



PURCHASE ORDER

Supplier: <u>GAKKEN (PHILIPPINES), INC.</u> Address: <u>Carmelo Bldg., Tahao Rd., Brgy. Cruzada, Legazpi City</u> TIN : <u>004-475-204-005</u>	P.O. No. : <u>2018-12-0372</u> Date : <u>12-03-18</u> Mode of Procurement: <u>Negotiated-53.9</u> Small Value Procurement
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Gentlemen:
 Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery: <u>CSPC, Supply and Property Office</u> Date of Delivery : <u>15 days after the receipt of Purchase Order</u>	Delivery Term: <u>15 days</u> Payment Term: <u>Upon delivery and inspection</u>
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Stock/ Property No.	Unit	Description	Quantity	Unit Cost	Amount
1	pcs	Spring T	3	200.00	600.00
2	pcs	Feather Wheel	2	750.00	1,500.00
3	pcs	Rubber Roller	3	950.00	2,850.00
4	pc	Separator Base	1	370.00	370.00
- Procurement of Materials for Replacement of Defective Spare Parts of Photocopier (DUPLO) at IGP Office -					

(Total Amount in Word) *Five Thousand Three Hundred Twenty Pesos Only* **₱ 5,320.00**

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme :

Very truly yours,

GAKKEN (PHILIPPINES), INC.

DR. DULCE F. ATIAN

Signature over Printed Name of Supplier

Signature over Printed Name of Authorized Official

1/10/19
Date

COMMISSION ON AUDIT
OSPC - NABUA
RECEIVED

SUC President III
Designation

Fund Cluster : 05
 Funds Available : 5,320.00

BY: [Signature] TIME: 11:30 AM
 DATE: 1/11/19 LOG. NO. 012

ORS/BURS No. : 401-18-12-344
 Date of the ORS/BURS: 12-3-18

Amount : 5,320.00

MARIA FRANCIA S. ABACA

Signature over Printed Name of Chief Accountant/
 Head of Accounting Division/Unit