



OFFICE OF THE PRESIDENT
CAMARINES SUR POLYTECHNIC COLLEGES
RECEIVED
 CSPC-F-PROC-27
 BY: _____
 DATE: _____ TIME: _____

PURCHASE ORDER

Supplier: JRACS PHARMACEUTICAL DISTRIBUTOR
 Address: Concepcion Grande, Naga City
 TIN : 907-727-711-000
 P.O. No. : 2018-09-0279
 Date : 09-25-18
 Mode of Procurement: Negotiated-53.9
Small Value Procurement

Gentlemen:
 Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery: CSPC, Supply and Property Office
 Date of Delivery : 15 days after the receipt of Purchase Order
 Delivery Term: 15 days (FOB Destination)
 Payment Term: Upon delivery and inspection

Stock/ Property No.	Unit	Description	Quantity	Unit Cost	Amount
1	tabs	Cetirizine 10mg/tab	100	3.50	350.00
	tabs	Clophenamine Maleate 5mg/tab	100	2.00	200.00
	caps	Cloxacillin 500mg/capsule	100	4.95	495.00
	tabs	Hyoscine-N-Butylbromide (Buscopan) 10mg/tablet	100	26.00	2,600.00
	tabs	Loratidine 10mg/tablet	100	6.00	600.00

- Procurement of Medicines for the College Clinic Use -

(Total Amount in Word) Four Thousand Two Hundred Forty-Five Pesos **₱ 4,245.00**

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme :

Very truly yours,


JRACS PHARMACEUTICAL DISTRIBUTOR
 Signature over Printed Name of Supplier



DR. DULCE F. ATIAN
 Signature over Printed Name of Authorized Official

1 OCTOBER 2018
 Date

SUC President III
 Designation

Fund Cluster : 05
 Funds Available : 14,617.00

ORS/BURS No. : FF-18-09-334
 Date of the ORS/BURS: 9/26/18
 Amount : ₱ 14,617.00


MARIA FRANCOIA S. ABACA
 Signature over Printed Name of Chief Accountant/
 Head of Accounting Division/Unit

SEP 27 2018