

## PURCHASE ORDER

Supplier: **SILICON VALLEY COMPUTER GROUP PHILIPPINES, INC.**  
 Address: **3<sup>rd</sup> Flr. Robinson, Almeda Highway, Roxas Ave. Brgy. Triangulo, Naga**  
 TIN : **000-360-191-042**

P.O. No. : **2019-03-0076**  
 Date : **3-13-19**  
 Mode of Procurement: **Negotiated-53.9**  
**Small Value Procurement**

Gentlemen:  
 Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery: **CSPC, Supply and Property Office**  
 Date of Delivery : **15 days after the receipt of Purchase Order**

Delivery Term: **15 days (FOB Destination)**  
 Payment Term: **Upon delivery and inspection**

Stock/ Property No.	Unit	Description	Quantity	Unit Cost	Amount
00-00-19-ICT	unit	Printer All-in-One - L565	1	13,995.00	13,995.00
00-00-19-ICT	unit	External Hard Drive	1	2,990.00	2,990.00
- Procurement of Office Equipment for Extension Office Services -					
<b>(Total Amount in Word)</b> Sixteen Thousand Nine Hundred Eighty-Five Pesos Only					<b>₱ 16,985.00</b>

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

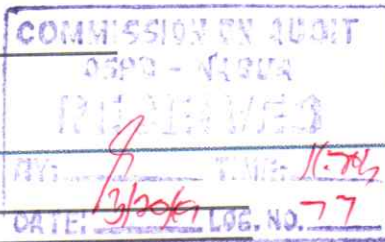
Conforme :

Very truly yours,

**ANNA MAE JANEZ**  
**SILICON VALLEY COMPUTER GROUP PHILIPPINES, INC.**  
 Signature over Printed Name of Supplier

**DR. DULCE F. ATIAN**  
 Signature over Printed Name of Authorized Official

3/19/19  
 Date



SUC President III  
 Designation

Fund Cluster : 05  
 Funds Available : 16,985

ORS/BURS No. : \_\_\_\_\_  
 Date of the ORS/BURS: \_\_\_\_\_  
 Amount : \_\_\_\_\_

**MARIA FRANCIA S. ABACA**  
 Signature over Printed Name of Chief Accountant/  
 Head of Accounting Division/Unit