



## PURCHASE ORDER

Supplier: PRIME DIGITAL PRINT CENTER  
 Address: Panganiban Drive, Naga City  
 TIN : 192-763-918-000

P.O. No. : 2019-03-0055  
 Date : 3-6-19  
 Mode of Procurement: Negotiated-53.9  
Small Value Procurement

Gentlemen:  
 Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery: CSPC, Supply and Property Office Delivery Term: 15 days  
 Date of Delivery : 15 days after the receipt of Purchase Order Payment Term: Upon delivery and inspection

Stock/ Property No.	Unit	Description	Quantity	Unit Cost	Amount
05-09-19-B	cps	Kaungos-ungos Newsletter	500	40.00	20,000.00
		1 <sup>st</sup> Quarter-125 cps			
		2 <sup>nd</sup> Quarter-125 cps			
		3 <sup>rd</sup> Quarter-125 cps			
		4 <sup>th</sup> Quarter-125 cps			

**COMMISSION ON AUDIT**  
**CSPC - NABUA**  
**RECEIVED**  
 BY: [Signature] TIME: 3:00  
 DATE: 3/12/19 LOG. NO. 81

- Procurement of Quarterly Release of Extension Newsletter "Kaungos-ungos" -

(Total Amount in Words) Twenty Thousand Pesos Only P 20,000.00

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme :

Very truly yours,

**PRIME DIGITAL PRINT CENTER**

Signature over Printed Name of Supplier

3/19/19

Date

**DR. DULCE F. ATIAN**

Signature over Printed Name of Authorized Official

SUC President III

Designation

Fund Cluster : 01  
 Funds Available : 5,000-

ORS/BURS No. : MOOE-19-03-273  
 Date of the ORS/BURS: 3/7/19  
 Amount : 5,000-

**MARIA FRANCIA S. ABACA**

Signature over Printed Name of Chief Accountant/  
 Head of Accounting Division/Unit