



PURCHASE ORDER

Supplier: <u>SERV ENTERPRISES</u>	P.O. No. <u>120 s, 2018</u>
Address: <u>Door C St., James Maris Village, Mayamot, Antipolo</u>	Date: <u>4-6-18</u>
Mode of Procurement: <u>Public Bidding</u>	

Gentlemen:
 Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery: <u>CSPC, Supply and Property Office</u>	Delivery Term: <u>30 days</u>
Date of Delivery: <u>30 days after the receipt of Notice to Proceed</u>	Payment Term: <u>upon delivery and inspection</u>


Item No.	Unit	Qty.	ARTICLES/SPECIFICATION	Unit Cost	Amount
1	cp	1	Infographics/ Crane, 2016	5,524.00	5,524.00
2	cp	1	The Complete Guide to using google in Libraries (vol 1)/ Smallwood, 2015	5,427.00	5,427.00
3	cp	1	Digital Collections and Exhibits/ Denzer, 2015	3,681.00	3,681.00
4	cp	1	Enriching ICT in Academic Libraries: Tools, Infrastructure and Services/ Dhanavandan, 2015	2,347.00	2,347.00
5	cp	1	Handbook of Electronic and Digital Acquisitions/ Rodriguez, 2015	6,235.00	6,235.00
6	cp	1	Illustrated Handbook of Digital Libranes/ 3G Learning, 2017	4,845.00	4,845.00
7	cp	1	Illustrated Handbook of Library Management and Automation/ 3G Learning, 2017	6,688.00	6,688.00
8	cp	1	Library Development/ Liu, 2016	5,815.00	5,815.00
9	cp	1	Management of Electronic and Digital Media 6th ed/ Albarran, 2017	11,395.00	11,395.00

- Procurement of Reference Books and Journals (Lot 6) -

(Amount in Words) <i>Fifty-One Thousand Nine Hundred Fifty-Seven Pesos</i>	P 51,957.00
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In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed.

Conforme:


VICTOR E. UBANDO
 SERV ENTERPRISES
 (Signature over printed name)
4-23-18
 (Date)

Very truly yours,


DR. DULCE F. ATIAN
 (Authorized Official)

Requisitioning Office/Dept.  MARITES A. BERNAL Procurement Officer	Funds Available.  HAZEL V. PAGUIO Accountant III APR 17 2018	Amount: _____ ALOBS No. _____
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Sub



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