



## PURCHASE ORDER

**Supplier:** FASTBOOKS EDUCATIONAL SUPPLY, INC.  
**Address:** L239 Instruction St., Brgy. 514 Zone 51, Sampaloc Manila  
**TIN:** \_\_\_\_\_

**P.O. No.:** 2019-05-0130  
**Date:** 5-6-19  
**Mode of Procurement:** Negotiated-53.9  
**Small Value Procurement**

**Gentlemen:**  
 Please furnish this office the following articles subject to the terms and conditions contained herein:

**Place of Delivery:** CSPC, Supply and Property Office  
**Date of Delivery:** 15 days after the receipt of Purchase Order

**Delivery Term:** 15 days (FOB Destination)  
**Payment Term:** Upon delivery and inspection

Stock/ Property No.	Unit	Description	Quantity	Unit Cost	Amount
00-00-19-B-	cp	Coaching for Health Why it Works and How To Do It C. 2016/Rogens Jenny	1	3,993.00	3,993.00
00-00-19-B-	cp	Cognitive Development and Learning C. 2016/Coffey, Dawson	1	4,293.00	4,293.00
00-00-19-B-	cp	Elements of Ecology C. 2017/Burke, Silas	1	4,293.00	4,293.00
00-00-19-B-	cp	Disaster Health Management a Primer for Students and Practitioners C. 2017/Fitsgerald, Gerry	1	4,693.00	4,693.00
00-00-19-B-	cp	Law and Professional Issues in Nursing 4 <sup>th</sup> Ed.C. 2017/Griffith, Richard	1	3,093.00	3,093.00
00-00-19-B-	cp	Natural Hazards and Disasters, C. 2017, Robinson	1	4,293.00	4,293.00
00-00-19-B-	cp	Pathophysiology & Pharmacology for Nursing Students C. 2016/Ashelford, Sarah	1	2,593.00	2,593.00
- Procurement of Reference Books for Nursing Students -					
<b>(Total Amount in Word)</b> <u>Twenty Seven Thousand Two Hundred Fifty-One Pesos Only</u>					<b>₱ 27,251.00</b>

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

**Conforme:**  
*Grace A. Gutierrez*  
**GRACE A. GUTIERREZ**  
 Signature over Printed Name of Supplier

**Very truly yours,**  
*DR. TERESITA B. SALAZAR*  
**DR. TERESITA B. SALAZAR**  
 Signature over Printed Name of Authorized Official

5/24/2019  
 Date

OIC-CSPC  
 Designation

**Fund Cluster:** \_\_\_\_\_  
**Funds Available:** \_\_\_\_\_

**ORS/BURS No.:** 40119-05-118  
**Date of the ORS/BURS:** 5-9-19  
**Amount:** 27,251.00

*Maria Franca S. Abaca*  
**MARIA FRANCA S. ABACA**  
 Signature over Printed Name of Chief Accountant/  
 Head of Accounting Division/Unit

**COMMISSION ON AUDIT**  
**CSPC - NABUA**  
**RECEIVED**  
 BY: [Signature] TIME: 3:30  
 DATE: 5/29/19 LOG. NO. 149