



**RECEIVED**  
 OFFICE OF THE PRESIDENT  
 Camarines Sur Polytechnic Colleges  
 Date: 2-8-18  
 Received by: \_\_\_\_\_

CSPC-F-PROC-27

## PURCHASE ORDER

Supplier: IRIGA JOE HARDWARE & AUTO SUPPLY  
 Address: Iriga City

P.O. No. 046 s. 2018  
 Date: 2-8-18  
 Mode of Procurement: Negotiated

Gentlemen:

Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery: CSPC, Supply and Property Office  
 Date of Delivery: 15 days after the receipt of Purchase Order

Delivery Term: 15 days  
 Payment Term: upon delivery and inspection

Item No.	Unit	Qty.	ARTICLES/SPECIFICATION	Unit Cost	Amount
			L300 FB (SHG 318)		
1	L	6	Oil Diesel, Castrol Oil (Turbo Castrol)	240.00	1,440.00
2	pc	1	Oil Filter (Ginza)	385.00	385.00
3	pc	1	Fuel Filter (Ginza)	445.00	445.00
4	pc	1	Air Cleaner	230.00	230.00
			<i>Other Supplies + total = 570</i>		
- Procurement of Supplies for the Change Oil of College Vehicles 4 <sup>th</sup> Quarter -					

(Amount in Words) Two Thousand Five Hundred Pesos Only P 2,500.00

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed.

Conforme:

Very truly yours

IRIGA JOE HARDWARE & AUTO SUPPLY  
 (Signature over printed name)

FEB 15 2018

(Date)

**COMMISSION ON AUDIT**  
 OSD - NABUA  
**RECEIVED**  
 BY: [Signature] TIME: 4:35  
 DATE: 2/15/18 FILE NO. 034

DR. DULCE F. ATIAN  
 (Authorized Official)

Requisitioning Office/Dept.

[Signature]  
 MARITES A. BERMAL

Procurement Officer

[Signature]  
 HAZEL V. PAGUIO

Accountant III

FEB 12 2018

Amount: \_\_\_\_\_

ALOBS No. \_\_\_\_\_

*[Handwritten mark]*