



**OFFICE OF THE PRESIDENT**  
**CSPC-F.PROC-27**  
**RECEIVED**  
 BY: *[Signature]*

## PURCHASE ORDER

Supplier: **3GX COMPUTERS & I.T SOLUTIONS TECHNOSHOP**  
 Address: **Elias Angeles St., Naga City**  
 TIN : **196-648-486-000**

P.O. No. : **2018-10-0320**  
 Date : **10-17-18**  
 Mode of Procurement: **Negotiated-53.9**  
**Small Value Procurement**

Gentlemen:  
 Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery: **CSPC, Supply and Property Office**  
 Date of Delivery : **15 days after the receipt of Purchase Order**

Delivery Term: **15 days (FOB Destination)**  
 Payment Term: **Upon delivery and inspection**

Stock/ Property No.	Unit	Description	Quantity	Unit Cost	Amount
00-00-18-ICT	packs	Energizer (Triple A) Battery (Packs by 2s)	12	125.00	1,500.00
- Procurement of Energizer (Triple A) Battery (Pack by 2s) for Recorder during the ISO Meeting/Activities -					
<b>(Total Amount in Word)</b> One Thousand Five Hundred Pesos Only					<b>₱ 1,500.00</b>

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme :

Very truly yours,

*[Signature]*  
**3GX COMPUTERS & I.T SOLUTIONS TECHNOSHOP**

Signature over Printed Name of Supplier

*[Signature]*  
**DR. BULCE F. ATIAN**

Signature over Printed Name of Authorized Official

10-25-18  
 Date

SUC President III  
 Designation

Fund Cluster : 05  
 Funds Available : 1,500-

**COMMISSION ON AUDIT**  
 RECEIVED  
 DATE: 10/26/18 LOG. NO. 36

ORS/BURS No. : 09-18-10-514  
 Date of the ORS/BURS: 10/14/18  
 Amount : 1,500.00

*[Signature]*  
**MARIA FRANCIA S. ABACA**  
 Signature over Printed Name of Chief Accountant/  
 Head of Accounting Division/Unit

**OCT 18 2018**